

## TRANSITION PLAN

The Annual Review in Year 9, and any subsequent Annual Reviews until a young person leaves school, must include the drawing up, and subsequent review of a Transition Plan. The Transition Plan describes what needs to be put in place to ensure an effective transition to adult life. The Plan will be shared with other people who support transition to help make sure it works.

### Section 1: Personal Details

Name:

Date of Birth:

Male:

Female:

Address:

Telephone:

National Insurance number (if known):

Unique Pupil Number (if known):

Name of parents/carers/person responsible:

School:

Year group (please tick at each review):

9 10 11 12 13 14

Expected school leaving date:

Looked after young person:

Yes/No

List of key people supporting transition:

Name	Contact details

## Section 2: Vocational and Additional Education

This is a consideration of the young person's developmental needs in vocational and additional curricular planning and also the arrangements for post-16 education/employment/training.

**What** (please complete name) **wants to do:**

Aims	By when

**Summary of key issues to be addressed during transition:**

Issue(s)	Raised by

**Objectives/targets:**

Action	By whom	By when	Review date

### Section 3: Personal and Social Skills

This is a consideration of what will be necessary to help the young person work towards personal, social and independence skills and take up a role in the community.

#### Summary of key issues to be addressed during transition:

Issue(s)	Raised by

#### Objectives/targets:

Action	By whom	By when	Review date

### Section 4: Health and Welfare Needs

This is a consideration of the special health and welfare needs that will require planning and support now or in the future.

#### Summary of key issues to be addressed during transition:

Issue(s)	Raised by

#### Objectives/targets:

Action	By whom	By when	Review date

## Section 5: Additional support arrangements

### Practical and technological help required:

<b>Practical help required</b> (adaptations, aids or general support during the transition period)	<b>Reasons</b>
<b>Technological aids required and training needs</b> (record provision for securing technological support on transition)	<b>Reasons</b>

### Additional professional support required:

<b>Which local services could provide relevant information, advocacy and advice if required?</b>	<b>Services required</b>
<b>Which new professionals need to be involved in planning for transition?</b>	<b>Services required</b>

Head Teacher's signature:

Date:

Young person's signature:

Date:

Connexions Personal Adviser's signature:

Date:

To support transition it may be useful to pass a copy of this plan to the people listed at the front of this document at Section 1. Please sign below if you are happy for this to happen.

Signature:

Date: